**ERINHA-Advance**

**Transnational Access (TNA) Application**

**Please complete the following application for each project to be considered**

**Text in *blue* is intended for guidance and should be deleted from the final application submission.**

**All applications should include *(please check the relevant boxes)*:**

Application Form, **fully completed** (Arial, font size 11, single spacing) including all the parts described below:

General information

Detailed project description

Profile of all User-Group members **(*please use template in this document*)**

ERINHA­­‑Advance Data Protection Policy, **signed by ALL applicants**

Detailed information regarding ERINHA‑Advance Transnational Access Programme can be found in the TNA Guidelines ([**https://www.erinha.eu/erinha-advance/**](https://www.erinha.eu/erinha-advance/)).

**Please submit your application as a single PDF file at** [**audrey.richard@erinha.eu**](mailto:audrey.richard@erinha.eu)

**If you have any questions or concerns, please do not hesitate to contact**

**the ERINHA Central Coordinating Unit (CCU) at** [**audrey.richard@erinha.eu**](mailto:audrey.richard@erinha.eu)

**We are looking forward to receiving your application!**

# CHAPTER 1 – GENERAL INFORMATION

1. **PROJECT IDENTIFICATION**

|  |  |
| --- | --- |
| **Title of the project** |  |
| **Acronym** |  |
| **Principle Investigator (PI) Name:** |  |
| **PI Institution:** |  |
| **Email address** |  |

1. **PROJECT ABSTRACT**

***Please give a short description of your planned work, your main objectives, the expected outcomes and the expected benefit of accessing ERINHA-Advance services. Please limit to about 300 words.***

1. **FUNDING**

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| ***Please indicate if your institution has other funding for this project:*** |
| **YES** |
|  |
| **NO** |

# CHAPTER 2 – DETAILED PROJECT DESCRIPTION

***NOTES:***

* ***For the purpose of this application, project refers to the set of tasks and experiments to be carried out at an ERINHA facility.***
* ***For a competitive evaluation, please make sure that the experiments to be carried out at an ERINHA facility are accurately described. Please also include your proposition of statistical analysis where appropriate.***
* ***Page limits for each section are indicative. You are welcome to provide shorter descriptions as long as they are detailed enough for proper evaluation.***

1. **SELF-ASSESSMENT**

***This section is a quick way to find out whether or not your project includes elements that could compromise its eligibility.***

***Please note that all submitted applications will still undergo an eligibility assessment upon receipt.***

|  |  |
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| **HUMANS** |  |
| Does your research involve human participants? **If you answer YES, your application is not eligible to ERINHA-Advance TNA Call for Proposals.** | |  | | --- | | **YES  NO** | |  | |
| **HUMAN CELLS/TISSUES** | **YES  NO** |
| 1. Does your research involve human cells or tissues? **If you answer YES, please note that you will be in charge of procuring cells or tissues, unless they are commercially available.** | **YES  NO** |
| 1. Are they available commercially? | **YES  NO** |
| **PERSONAL DATA** |  |
| Does your research involve personal data collection and/or processing? **If you answer YES, your application may not be eligible to ERINHA-Advance TNA Call for Proposals. Please contact us (audrey.richard@erinha.eu)** | **YES  NO** |
| **DUAL USE, CIVIL APPLICATIONS, MISUSE** | **YES  NO** |
| 1. Does your research involve dual-use items in the sense of Regulations 428/2009, or other items for which an authorisation is required? | **YES  NO** |
| 1. If an authorisation is required, have you obtained it? **If you answer NO, your application is not eligible to ERINHA-Advance TNA Call for Proposals.** | **YES  NO** |
| 1. Could your research raise concerns regarding the exclusive focus on civil applications? **If you answer YES, your application is not eligible to ERINHA-Advance TNA Call for Proposals.** | **YES  NO** |
| 1. Does your research have the potential for misuse of research results? **If you answer YES, your application is not eligible to ERINHA-Advance TNA Call for Proposals.** | **YES  NO** |
| **HUMAN EMBRYOS, FOETUSES** | **YES  NO** |
| Does your research involve Human Embryonic Stem Cells (hESCs)? **If you answer YES, your application is not eligible to ERINHA-Advance TNA Call for Proposals.** | **YES  NO** |
| **SECURITY** | **YES  NO** |
| 1. Will your project involve activities or results raising security issues? **If you answer YES, your application may not be eligible to ERINHA-Advance TNA Call for Proposals. Please contact us (audrey.richard@erinha.eu).** | **YES  NO** |
| 1. Will your project involve 'EU-classified information' as background or results? **If you answer YES, your application is not eligible to ERINHA-Advance TNA Call for Proposals.** | **YES  NO** |

*Are there any other ethics issues that should be taken into consideration?* **If you describe here any other ethical issue, your application may not be eligible to ERINHA-Advance TNA Call for Proposals. Please do not hesitate to contact us (audrey.richard@erinha.eu).**

1. **SCIENTIFIC RATIONALE & AIM OF THE PROJECT**

***Please limit to 3 pages max (not including figures if you have any).***

1. **RESEARCH STRATEGY, METHODOLOGY & ASSOCIATED WORKPLAN**

***Please present here the experiments to be performed at an ERINHA facility.***

***If you are requesting TNA for animal studies (hamsters mostly for this TNA programme), clearly justify the necessity to perform in vivo experiments in your project (lack of any other model, necessary for further clinical development, etc.).***

***If you are requesting screening of anti‑SARS‑CoV‑2 compounds, please estimate the number of 96­‑well plates that you plan to run.***

***Please be specific as to the SARS‑CoV‑2 variants that you are interested in. Should your application be selected, this will allow us to work on material transfer right away if necessary.***

***Please limit to 2 pages max (not including figures if you have any).***

1. **GAP ANALYSIS**

***Clearly state why the access to ERINHA facilities is required and describe why the work cannot be performed in your institution. Please limit to 0.5 page or less.***

1. **EXPECTED OUTCOMES & IMPACT**

***Describe the expected short‑ to mid‑term outcomes and impact of your project. Mention the steps that will be needed to bring about these impacts.***

***For example, after the completion of the project described in this application, how long do you estimate it would take to prepare and submit a manuscript? Or will the results of the project described in this application be used to revise and re‑submit a manuscript? Or do you need the results of this project to move forward in the development/adaptation of an anti­‑SARS‑CoV‑2 medical countermeasure, or to obtain funding? What will be the impact of this work in the field?***

***Please limit to about 1 page max.***

# CHAPTER 3 – USER PROFILE(S)

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| *Please indicate if this proposal is submitted by:* |
| **An individual** |
|  |
| **A group; how many applicants in total:** |

***Please copy and paste this section if several individuals are applying for the same project.***

**USER #1**

1. **DETAILS**

**Title:**

**Name:**

**Gender:**

**Nationality:**

**Current position:**

**Organization name:**

**Organization address:**

**Email:**

1. **SCIENTIFIC PROFILE**

***Briefly state your main areas of expertise and professional activity. Please limit to 250 words.***

1. **MOST RELEVANT PUBLICATIONS**

***Please start with the most recent publication and highlight your name in bold. Only those relevant to this application are required.***

# CHAPTER 4 – DATA PROTECTION POLICY

***Please provide one signature per applicant listed in your proposal.* *You are welcome to provide electronic signatures but please make sure that the first box is ticked.***

ERINHA-Advance is a Horizon 2020-funded project meant to support the first three years of operation of the **European Research Infrastructure on Highly pathogenic Agents** (ERINHA).

ERINHA‑AISBL, hereinafter referred to as “**ERINHA”,** is a non-profit international association ("*AISBL*") under Belgian law having its registered offices at 98, rue du Trône / Boîte n°4, 1050 Bruxelles (Belgium) and a Central Coordinating Unit (CCU) based in Paris, France.

**ERINHA** is the coordinator of ERINHA-Advance and its CCU will be coordinating the applications to the **Transnational Access (TNA)** activities related to this project.

In this respect, **ERINHA,** through itsCCU, will need to process certain **personal data** concerning individuals who apply for free TNA in the frame of ERINHA‑Advance. These data must be held in order to process and evaluate applications and to liaise effectively with applicants about their applications.

The **General Data Protection Regulation (GDPR)** (EU Regulation 2016/679)put into effect on May 25, 2018 aims to give you control over your personal data. This data protection policy note explains how the personal data collected when you apply to ERINHA‑Advance Transnational Access Programme will be used by **ERINHA** and addresses the following topics:

1. **What is considered personal data?**
2. **What data will ERINHA collect?**
3. **How will ERINHA collect your data?**
4. **How will ERINHA use your data?**
5. **How will ERINHA store your data, and for how long?**
6. **What are your rights regarding data protection?**
7. **How to contact ERINHA?**
8. **How to contact the appropriate authorities?**

What is considered personal data?

Article 4 of the GDPR gives the following definition for “personal data”:

***‘Personal data’*** *means any information relating to an identified or identifiable natural person (‘data subject’); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person*.

What data will ERINHA collect?

**ERINHA** only collects personal data that are necessary to unambiguously manage, evaluate and communicate about your TNA application: your name, email address, phone number, and other relevant professional contact information.

Please note that free TNA will be granted based on scientific merit and that personal data related to professional and / or education history may be collected in this regard.

How will ERINHA collect your data?

You directly provide **ERINHA** with your personal data when you fill out the TNA Application Form. We do not collect your data by any other indirect mean.

How will ERINHA use your data?

**ERINHA** processes your personal data, only when strictly necessary, for the following purposes:

* 1. Processing applications to the TNA call for proposals;
  2. Administering and / or managing communications, including mailing of correspondence, statements or notices to applicants;
  3. Managing activities related to the implementation, monitoring and evaluation of TNA research projects;
  4. Responding to any enquiries by applicants
  5. Communicating about ERINHA‑Advance TNA activities

Please note that, should your application pass the eligibility and technical feasibility steps of the selection process, its scientific merit will have to be evaluated. Therefore, your personal data may be communicated to the members of the selection bodies as described in Grant Agreement No 824061. **ERINHA** will only communicate your personal data to the relevant individuals when absolutely necessary.

In addition, **ERINHA** has committed in Grant Agreement No 824061 to make available, to the European Commission or individuals mandated by the European Commission, all information necessary for audits and inspections, which may include some of your personal data.

How will ERINHA store your data and for how long?

**ERINHA** securely stores your data in a server hosted at the Paris headquarters of *Institut National de la Santé Et de la Recherche Médicale*, a French institution dedicated to Health Research and in compliance with the principles GDPR.

To comply with Grant Agreement No 824061, **ERINHA** will, through the CCU, keep all TNA‑related documentation, including your personal data, for a period of 5 years after the payment of the balance of the ERINHA‑Advance project.

What are your rights regarding data protection?

**ERINHA** would like to make sure you are fully aware of all of your data protection rights. According to the principles of the GDPR, every user is entitled to the following:

* **The right to access**

You have the right to request **ERINHA** for copies of your personal data.

* **The right to rectification**

You have the right to request that **ERINHA** correct any information you believe is inaccurate. You also have the right to request **ERINHA** to complete information you believe is incomplete.

* **The right to erasure**

You have the right to request that **ERINHA** erase your personal data.

* **The right to restrict processing**

You have the right to request that **ERINHA** restrict the processing of your personal data.

* **The right to object to processing**

You have the right to object to **ERINHA** processing of your personal data.

* **The right to data portability**

You have the right to request that **ERINHA** transfer the data collected to another organization, or directly to you.

If you make a request, we have **one month** to respond to you. If you would like to exercise any of these rights, please contact us at: [contact@erinha.eu](mailto:contact@erinha.eu)

How to contact ERINHA?

If you have any questions about our data protection policy, the data we hold on you, or you would like to exercise one of your rights, please do not hesitate to contact us at: [**contact@erinha.eu**](mailto:contact@erinha.eu)

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that **ERINHA**‑has not addressed your concern in a satisfactory manner, you may contact the French Information Commissioner's Office:

*CNIL – Commission Nationale de l’Informatique et des Libertés*

*3 Place de Fontenoy*

*TSA 80715*

*75334 Paris Cedex 07*

*FRANCE*

*Tel: +33 (0)1 53 73 22 (Helpline – Legal Information)*

*Fax: +33 (0)1 53 73 22 00*

**USER #1**

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| *By ticking the specific checkbox below, I****acknowledge****that I have been provided with a notification on my rights and the purposes of my personal data processing by* ***ERINHA*** *through its CCU, according to EU Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and I****grant****my consent to* ***ERINHA*** *for:* |
| *Processing my personal data for ERINHA‑Advance TNA purpose(s) as described in this Data Protection Policy Notice.* ***Please note that if you do not explicitly consent, your application is not eligible.***  *OPTIONAL: By ticking the specific checkbox below, I grant my consent to* ***ERINHA­*** *for:*  *Signing me up to* ***ERINHA*** *mailing list to be contacted about* ***ERINHA*** *activities, providing my personal data are processed as described in this Data Protection Policy Notice.*  *Printed name: Signature:*  *Date:* |
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**USER #2**

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| *By ticking the specific checkbox below, I****acknowledge****that I have been provided with a notification on my rights and the purposes of my personal data processing by* ***ERINHA*** *through its CCU, according to EU Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and I****grant****my consent to* ***ERINHA*** *for:* |
| *Processing my personal data for ERINHA‑Advance TNA purpose(s) as described in this Data Protection Policy Notice.* ***Please note that if you do not explicitly consent, your application is not eligible.***  *OPTIONAL: By ticking the specific checkbox below, I grant my consent to* ***ERINHA­*** *for:*  *Signing me up to* ***ERINHA*** *mailing list to be contacted about* ***ERINHA*** *activities, providing my personal data are processed as described in this Data Protection Policy Notice.*  *Printed name: Signature:*  *Date:* |
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**USER #3**

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| *By ticking the specific checkbox below, I****acknowledge****that I have been provided with a notification on my rights and the purposes of my personal data processing by* ***ERINHA*** *through its CCU, according to EU Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and I****grant****my consent to* ***ERINHA*** *for:* |
| *Processing my personal data for ERINHA‑Advance TNA purpose(s) as described in this Data Protection Policy Notice.* ***Please note that if you do not explicitly consent, your application is not eligible.***  *OPTIONAL: By ticking the specific checkbox below, I grant my consent to* ***ERINHA­*** *for:*  *Signing me up to* ***ERINHA*** *mailing list to be contacted about* ***ERINHA*** *activities, providing my personal data are processed as described in this Data Protection Policy Notice.*  *Printed name: Signature:*  *Date:* |
|  |